



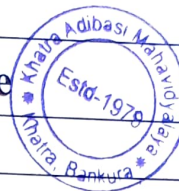
# Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

## Department of Political Science

### Academic Audit:2019-2020

# Academic Audit: - Department of Political Science



Period of Audit: 2019-2020

## I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Political Science E-mail: <a href="mailto:mangalkote.saiful@gmail.com">mangalkote.saiful@gmail.com</a> Phone no: 9153522409				
2	Name of the HOD, email & Mob. No.	Name: Saiful Ansari E-mail: <a href="mailto:mangalkote.saiful@gmail.com">mangalkote.saiful@gmail.com</a> Phone no: 9153522409				
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik E-mail: <a href="mailto:aloke.b05@rediffmail.com">aloke.b05@rediffmail.com</a> Mobile No: 9475623715				
4	Year of Establishment/ Year of Affiliation	1979				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m. (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)			Govt. Approved Sanctioned teaching post	Present strength	
		Full time Teacher:		02	01	
		Govt. approved SACT:		01	01	
		Guest Lecturer:		00	00	
9	Course wise & Year wise <b>enrolled</b> Students- strength particulars	No. of Political Science Programme Students	Year	2 <sup>nd</sup> Semester	4 <sup>th</sup> Semester	6 <sup>th</sup> Semester
	Course wise & Year wise <b>passed</b> Students- strength particulars		19-20	16	04	04
			19-20	16	04	02

^ Passed in



II-CURRICULAR ASPECTS (with Attachments)	Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1 Departmental Annual Curricular Plans	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (<b>Annexure 2</b>).</p> <p>Departmental meeting regarding the distribution of the syllabus and routine of 1st, 3<sup>rd</sup> &amp; 5<sup>th</sup> Semester was held on 19/07/2019.</p> <p>Departmental meeting regarding the distribution of the syllabus of 2<sup>nd</sup>, 4<sup>th</sup> &amp; 6<sup>th</sup> Semester was held on 03/01/2020. (<b>Annexure 3</b>).</p>		
2 Departmental Activities and Records of students' and Teachers' participation for the Academic Year	<p>Every activity is recorded such as Departmental teacher's meetings, Departmental seminars, Syllabus module, student seminars, Class Tests, Meetings of committees related to Parent-student-teachers formed by the department, etc.</p> <p>Departmental meetings were held on 19/07/2019 &amp; 03/01/2020. Internal Examination Assignment Honours student of 3<sup>rd</sup> Semester and 5<sup>th</sup> Semester students was held on 24/09/2019 – 27/09-2019 &amp; programme students were held on 01/11/2019 - 05/11/2019. Internal examination Assignment programme and Honours student of 1<sup>st</sup> Semester students was held on 7/11/2019. Internal examination Assignment of 2<sup>nd</sup> Semester, 4<sup>th</sup> Semester &amp; 6<sup>th</sup> Semester students was cancelled on the account of COVID 19 Pandemic outbreak. (<b>Annexure-4</b>).</p>		
3 Add-on/Certificate Courses completed during Academic Year	NIL		
4 Plan for introduction of new Add-on/Certificate Courses in Academic Year	NIL		
5 Coverage of Syllabus (Average Percentage)	<p>Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 5<sup>th</sup> semester classes began on 01/08/2019, syllabus was completed on time and classes were dissolved on 09/12/2019. 6<sup>th</sup> semester classes began on 03/02/2020, syllabus was partially completed because of outbreak of COVID 19, lockdown declared by GOI and classes were dissolved on and from 23/03/2020.</p>		
6 Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers.		



III - TEACHING, LEARNING & EVALUATION (with Attachments)		Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1	Teaching Diaries & Plans in the Prescribed Formats	Record of Plan of Action and Achieved of each session is well maintained by the department.		
2	Co-Curricular Activities (Departmental Level)	Students of the department participated in different cultural programmes held in the college in the session 2019-2020. a) Awareness Programme on Adibasi Women Empowerment and Political Participation on 07/02/2020 Students of the department also participated in various cultural programmes held in the college		
3	Degrees offered	UG programs are run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal Examination Assignment Honours student of 3rd Semester and 5 <sup>th</sup> Semester students was held on 24/09/2019 – 27/09-2019 & programme students were held on 01/11/2019 - 05/11/2019. <sup>1</sup> Internal examination Assignment programme and Honours student of 1 <sup>st</sup> Semester students was held on 7/11/2029. <sup>2</sup> Internal examination Assignment of 2 <sup>nd</sup> Semester, 4 <sup>th</sup> Semester & 6 <sup>th</sup> Semester students was cancelled on the account of COVID 19 Pandemic outbreak.		
5	Remedial Classes	Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject.		
6	Record of Mentoring of students by teachers	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class.		
7	Result Analysis	Result analysis is done according to the result sheet provided by the University ( <b>Annexure 5</b> ). After critical analysis of the results, the students are advised about how to improve in the University examination.		







IV - RESEARCH AND CONSULTANCY (with Attachments)		Statement						Impression / Recommendation / Remark by Academic Advisors			Status
1	No. of Research Guides in the Department	Nil									
2	No. of Faculty registered for Ph. D	Nil									
3	Number of Major/Minor/Other Research Projects	Major	Minor	Others							
		Nil	Nil	Nil							
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	International	National	State Level							
		Nil	Nil	Nil							
5	Number of Papers Presented in Academic year 2019-2020 (International/National/State Level Conference) (attach details)	International	National	State Level							
		Nil	Nil	Nil							
6	Number of Books Published in Academic year 2019-2020 (Single Author/Co Author) (attach details) ***	As a Single Author		As a Co-Author							
		Nil		Nil							
7	Number of Book Chapters Published in Academic Year 2019-2020	Nil									
8	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details)  [ I – International, N – National, S – State Level]	Seminars			Workshops			Training Program			
		I	N	S	I	N	S	I	N	S	
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	01	Nil	
9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Seminar		Workshop	Exhibition	Project					
		Nil		Nil	Nil	Nil					
10	Record of Consultancy in Academic year (attach details)	Nil									
10	Record of MOUs in Academic year (attach details)	Nil									



<b>V - EXTENSION ACTIVITIES</b> (with Attachments)		<b>Statement</b>	<b>Impression / Recommendation / Remark by Academic Advisors</b>	<b>Status</b>
1	Record of Subject/Department Related Extension Activities (attach details)	NIL		
2	Field Visit (attach records)	NIL		
3	Industry Visit (attach records)	NIL		
4	Any Other Club (attach records)	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	NIL		



### Recommendation/Suggestions by Academic Advisors

1	Suggestions for improvement /progress of the department	Sheet attached		
		Signatures of Academic Advisor with designation	Seal	
2		1	 Principal Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
		2		
3		3		
Signature of the HOD with date  16.11.2021 Head Department of Political Science Khatra Adibasi Mahavidyalaya				
Signature of the Teacher-in-Charge with date  16.11.21. Teacher-in-Charge Khatra Adibasi Mahavidyalaya Khatra :: Bankura		 Coordinator IQAC Khatra Adibasi Mahavidyalaya Khatra : Bankura		



### Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

*MOC* 16/11/2024

*Signature of the Teacher-in-Charge*  
*Teacher-in-Charge*  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura





**Annexure 1:**

**Staff Pattern of Department of Political Science**

Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	Date of Joining	No. of Ph.D. Students guided for the last 4 years
Saiful Ansari	M.A	Assistant Professor	Indian Constitution, Public Administration, International Relation	13/09/2019	Nil
Gurudas Mandal	M.A	SACT	Western Political Thought, Local Politics, Rural Administration	01/01/2020	Nil

**Annexure 2:**

**Syllabus Module**

**Link**

[https://kamv.ac.in/dept\\_catg/1719165248\\_POL%20SC%20SYLLABUS%20MODULE%202019-20%20\(1\).pdf](https://kamv.ac.in/dept_catg/1719165248_POL%20SC%20SYLLABUS%20MODULE%202019-20%20(1).pdf)

**Annexure3:**

**Course Outcome and Programme Outcome**

**(CO, PO)**

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Political Science Programme under Bankura University (w.e.f. 2019):

[https://kamv.ac.in/co\\_po/1715422349\\_Political%20Science%20Programme%20Outcome%202019-20.pdf](https://kamv.ac.in/co_po/1715422349_Political%20Science%20Programme%20Outcome%202019-20.pdf)

**Annexure-4**



## Internal Assessment Date:

1. [https://kamv.ac.in/old\\_site/Notice/content/Assignment%20paper%20for%201st.%203rd%20&%205th%20Sem%20scan0002.pdf](https://kamv.ac.in/old_site/Notice/content/Assignment%20paper%20for%201st.%203rd%20&%205th%20Sem%20scan0002.pdf)
2. [https://kamv.ac.in/old\\_site/Notice/content/Internal%20Assess%20ment.pdf](https://kamv.ac.in/old_site/Notice/content/Internal%20Assess%20ment.pdf)
3. [https://kamv.ac.in/old\\_site/Notice/content/img763.pdf](https://kamv.ac.in/old_site/Notice/content/img763.pdf)
4. [https://kamv.ac.in/old\\_site/Notice/content/Internal%20Assess%20ment.pdf](https://kamv.ac.in/old_site/Notice/content/Internal%20Assess%20ment.pdf)
5. [https://kamv.ac.in/old\\_site/Notice/content/Internal%20Assessment%20%20notice%20%20Prog.%20to%20students%202019.pdf](https://kamv.ac.in/old_site/Notice/content/Internal%20Assessment%20%20notice%20%20Prog.%20to%20students%202019.pdf)  
(3<sup>rd</sup> semester and 5<sup>th</sup> semester)
6. [https://kamv.ac.in/old\\_site/Notice/content/Assignment%20for%201st%20Sem%202019-20.pdf](https://kamv.ac.in/old_site/Notice/content/Assignment%20for%201st%20Sem%202019-20.pdf)  
(1<sup>st</sup> semester)
7. [https://kamv.ac.in/old\\_site/Notice/content/Notice%20for%20Assignment%202019-20.pdf](https://kamv.ac.in/old_site/Notice/content/Notice%20for%20Assignment%202019-20.pdf)  
(2<sup>nd</sup> semester, 4<sup>th</sup> semester and 6<sup>th</sup> semester)

### Annexure 5:

## Result Analysis of 2019-2020 sessions

### Result Analysis of Political Science Department 2019-2020:

Name of the Course/programme	Total No. of Students Appeared	Total No. of Students passed	Remarks
U.G. 1 <sup>th</sup> Sem Programme	18	5	
U.G. 2 <sup>nd</sup> Sem Programme	16	16	
U.G. 3 <sup>rd</sup> Sem Programme	12	03	
U.G. 4 <sup>th</sup> Sem Programme	04	04	
U.G. 5 <sup>th</sup> Sem Programme	04	03	
U.G. 6 <sup>th</sup> Sem Programme	04	02	